

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient's Name]
[Title/Position]
[Social Services Department]
[Agency Name]
[Agency Address]
[City, State, Zip Code]

Dear [Recipient's Name],
I am writing to express my support for [Name of the Child/Individual] in relation to their guardianship needs. As [his/her/their] [relationship to the child/individual, e.g., aunt, teacher, family friend], I have had the opportunity to observe [his/her/their] growth and development, and I believe that appropriate guardianship arrangements are essential for [his/her/their] well-being.

[Provide a brief description of the individual, including age, any relevant background information, and specific needs they may have.]
Having been involved in [his/her/their] life, I have seen firsthand the challenges that [he/she/they] face and the supportive role that a guardian can play in ensuring [his/her/their] emotional and physical stability. [Briefly discuss any incidents or experiences that illustrate this point.]

I wholeheartedly support [Name of the Child/Individual]'s application for guardianship with [Proposed Guardian's Name], who I believe will provide a nurturing and safe environment for [him/her/them]. [Discuss the proposed guardian's relationship with the child/individual and any supportive traits or qualifications they possess.]

I appreciate your attention to this matter and am hopeful for a favorable resolution that prioritizes the best interests of [Name of the Child/Individual]. Please feel free to reach out to me if you require any further information or clarification.

Thank you for your consideration.

Sincerely,
[Your Name]
[Your Title/Relationship to the Child/Individual]
[Your Signature (if sending a hard copy)]