

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Recipient's Address]
[City, State, Zip Code]

Subject: Guardianship Letter for Emergency Situations

Dear [Recipient's Name],

I, [Your Full Name], am writing this letter to formally appoint [Guardian's Full Name] as the temporary guardian for my child/ward, [Child's Full Name], born on [Child's Date of Birth], in the event of an emergency situation where I am unable to care for them.

This guardianship will be effective from [Start Date] until [End Date or condition], or until I am able to assume responsibilities again.

I trust that [Guardian's Full Name] will provide a safe and nurturing environment for my child/ward and make decisions in their best interest during my absence.

In case of any emergency, please contact:

1. [Guardian's Full Name]

Relationship: [e.g., relative, friend]

Phone Number: [Guardian's Phone Number]

Email: [Guardian's Email]

2. [Alternative Contact Name]

Phone Number: [Alternative Contact Phone Number]

Email: [Alternative Contact Email]

Thank you for your understanding and cooperation in this matter.

Sincerely,

[Your Signature]

[Your Printed Name]