

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Recipient's Address]
[City, State, Zip Code]

Subject: Guardianship Letter for Step-Parent Adoption

Dear [Recipient's Name],

I, [Your Name], am writing to formally establish the guardianship and consent to the adoption of my child, [Child's Name], by my spouse, [Step-Parent's Name].

1. ****Child Information****:

- Full Name: [Child's Full Name]
- Date of Birth: [Child's Date of Birth]

2. ****Biological Parent Information****:

- Full Name: [Your Full Name]
- Relationship to Child: Biological Parent

3. ****Step-Parent Information****:

- Full Name: [Step-Parent's Full Name]
- Relationship to Child: Step-Parent

I hereby grant my full consent for [Child's Name] to be adopted by [Step-Parent's Name]. I believe this adoption is in the best interest of [Child's Name], and I am committed to ensuring a supportive and loving family environment.

This letter serves as a legal document expressing my intent and consent. I have no objections to the adoption and will fully cooperate throughout the process.

Please feel free to contact me at [Your Phone Number] or [Your Email Address] should you require any additional information or further clarification.

Sincerely,

[Your Signature]
[Your Printed Name]