

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]

DVLA

Swansea

SA6 7JL

Dear Sir/Madam,

Subject: Notification of Address Change

I am writing to inform you that I have recently changed my address and would like to update my records with the DVLA.

New Address:

[Your New Address]
[City, State, ZIP Code]

Previous Address:

[Your Previous Address]
[City, State, ZIP Code]

My driving license number is [Your Driving License Number], and my vehicle registration number is [Your Vehicle Registration Number]. Please let me know if you require any further information or documentation to process this change.

Thank you for your attention to this matter.

Yours faithfully,

[Your Signature (if sending a hard copy)]
[Your Name]