

[Your Name]
[Your Address]
[City, Postcode]
[Email Address]
[Phone Number]
[Date]

DVLA

Swansea

SA99 1AR

Subject: Appeal Against Vehicle Inspection Decision - [Your Vehicle
Registration Number]

Dear Sir/Madam,

I am writing to formally appeal the decision regarding the inspection of my vehicle, registration number [Your Vehicle Registration Number], which took place on [Date of Inspection].

I believe the assessment was conducted inaccurately due to [briefly explain the reason for your appeal, e.g., evidence of vehicle condition, administrative error, etc.]. I have attached supporting documents to substantiate my appeal, including [list any documents you are attaching, e.g., photographs, repair receipts, statements, etc.].

I kindly request a re-evaluation of my vehicle based on the information provided. I appreciate your attention to this matter and look forward to your prompt response.

Thank you for considering my appeal.

Yours sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]