

[Your Name]

[Your Address]

[City, Postcode]

[Email Address]

[Phone Number]

[Date]

Driver and Vehicle Licensing Agency (DVLA)

Swansea

SA99 1BA

Subject: Request for Recovery of Vehicle

Dear Sir/Madam,

I am writing to formally request the recovery of my vehicle, details of which are as follows:

- **Vehicle Make:** [Make]
- **Vehicle Model:** [Model]
- **Registration Number:** [Registration Number]
- **VIN:** [VIN]

The vehicle was [briefly explain the circumstances, e.g., seized, or subject to an enforcement action], and I would like to initiate the process for recovery.

Please find attached all relevant documents, including proof of ownership and any correspondence regarding the matter.

Thank you for your attention to this request. I look forward to your prompt response.

Yours sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]