

[Your Name]  
[Your Address]  
[City, Postcode]  
[Email Address]  
[Phone Number]  
[Date]

DVLA

Swansea

SA99 1AR

Dear Sir/Madam,

Subject: Request for MOT Exemption

I am writing to formally request an exemption from the MOT requirement for my vehicle, details of which are as follows:

- Vehicle Registration Number: [Your Vehicle Registration]
- Make and Model: [Vehicle Make and Model]
- Year of Manufacture: [Year of Manufacture]

Due to [state your reason for exemption, e.g., the vehicle being used in a specific circumstance, age-related exemption, etc.], I believe my vehicle qualifies for an exemption under the current regulations.

Please find attached any relevant documents supporting my request, such as [mention any documents, e.g., V5C registration document, previous MOT certificates, etc.].

I kindly ask for your consideration of my request and look forward to your prompt response.

Thank you for your attention to this matter.

Yours faithfully,

[Your Name]