

[Your Company Letterhead]

[Your Company Name]

[Your Company Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient Name]

[Recipient Position]

[Recipient Organization]

[Recipient Address]

[City, State, Zip Code]

Subject: GST Registration Compliance Letter

Dear [Recipient Name],

We hereby confirm that [Your Company Name] is in compliance with the Goods and Services Tax (GST) registration requirements as per the applicable regulations. Our GST registration number is [GST Registration Number].

We have ensured the following compliance measures:

1. Timely filing of GST returns for all applicable periods.
2. Maintenance of proper records and books of accounts.
3. Adherence to all the guidelines and norms set forth by the GST authorities.

Should you require any further information or documentation regarding our GST registration status, please feel free to contact us at [Your Phone Number] or [Your Email Address].

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]