

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Consulate/Embassy Name]
[Consulate/Embassy Address]
[City, State, Zip Code]
Subject: Application for GZ Visa

Dear Sir/Madam,

I am writing to formally apply for a GZ visa to [mention purpose of the visit, e.g., attend a conference, participate in business meetings, etc.]. My planned travel dates are from [start date] to [end date].

[Include relevant details about your travel plans, purpose of the visit, and any other necessary information that supports your application.]

I have attached the required documents for your review:

1. Completed visa application form
2. Passport-sized photographs
3. Copy of my passport
4. Invitation letter from [name of organization or individual]
5. Proof of accommodation
6. Proof of financial means

Thank you for considering my application. I look forward to your positive response.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]