

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Consulate/Embassy Name]
[Consulate/Embassy Address]
[City, State, Zip Code]

Subject: Application for GX Visa

Dear [Consul General/Consulate Officer's Name],
I am writing to apply for a GX Visa for [purpose of visit, e.g., tourism, business, study, etc.]. My planned travel dates are from [start date] to [end date], and I intend to visit [destination/country].

[Paragraph detailing your background, reasons for travel, and plans during the visit. Include any relevant personal or professional information that supports your application. Mention financial means, ties to home country, etc.]

I have attached the following documents in support of my application:

1. Completed GX Visa application form
2. Passport-sized photographs
3. Valid passport (with photocopies)
4. Proof of accommodation [e.g., hotel reservation]
5. Travel itinerary
6. Financial statements [e.g., bank statements, pay stubs]
7. [Any other relevant documents]

I respectfully request that my application be considered, and I look forward to the opportunity to visit [destination]. Thank you for your time and consideration.

Sincerely,

[Your Signature (if sending a hard copy)]
[Your Printed Name]