

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Consulate/Embassy Name]
[Consulate/Embassy Address]
[City, State, Zip Code]

Subject: GX Visa Application for Scholarship

Dear [Consulate/Embassy Official's Name],

I am writing to formally apply for a GX visa as I have been awarded a scholarship to [Name of Institution/Program] in [Country]. This opportunity will allow me to [briefly explain the significance of the scholarship and its relevance to your academic/career goals].

I have enclosed the following documents to support my application:

1. Visa application form
2. A copy of my scholarship award letter
3. Acceptance letter from [Name of Institution]
4. Proof of financial support
5. Passport-sized photographs
6. Copy of my passport
7. [Any other relevant documents]

I kindly request that you process my visa application at your earliest convenience to facilitate my travel plans. Should you need any further information or documentation, please do not hesitate to contact me.

Thank you for considering my application.

Sincerely,

[Your Name]