

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Consulate/Embassy Name]
[Consulate/Embassy Address]
[City, State, Zip Code]

Subject: Visa Application for Research Purposes

Dear [Consul General/Consular Officer's Name],

I am writing to apply for a [type of visa, e.g., GX visa] to conduct research in [specific field or area of research] in [country name]. My research is part of my [degree program, job position, etc.], and I am affiliated with [Your Institution/Organization Name].

The purpose of my research is to [briefly describe your research objectives and significance]. I intend to conduct my research from [start date] to [end date] at [location, e.g., laboratory, university, organization in the host country].

I have made arrangements with [name of the host institution or organization], where I will be collaborating with [mention relevant contacts or researchers in the host country]. Attached to this letter, you will find my research proposal, the invitation letter from the host institution, and any required documentation supporting my visa application.

I appreciate your consideration of my visa application and look forward to your favorable response. Please feel free to contact me at [your phone number] or [your email address] should you require any additional information.

Thank you for your attention to this matter.

Sincerely,

[Your Name]
[Your Title/Position]
[Your Institution/Organization Name]