

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Consulate/Embassy Name]  
[Address of Consulate/Embassy]  
[City, State, Zip Code]

Subject: Visa Application for Dependents

Dear Sir/Madam,

I am writing to apply for visas for my dependents [Name(s) of Dependents] who will be accompanying me during my travel to [Country Name].

Details of the Primary Applicant:

- Full Name: [Your Full Name]
- Date of Birth: [Your Date of Birth]
- Passport Number: [Your Passport Number]
- Visa Type: [Type of Visa You Are Applying For]
- Travel Dates: [Proposed Dates of Travel]

Details of Dependents:

1. Full Name: [Dependent 1 Full Name]  
Date of Birth: [Dependent 1 Date of Birth]  
Passport Number: [Dependent 1 Passport Number]
2. Full Name: [Dependent 2 Full Name]  
Date of Birth: [Dependent 2 Date of Birth]  
Passport Number: [Dependent 2 Passport Number]

I have enclosed the necessary documents to support the visa application for my dependents, including:

- Copies of passports
- Birth certificates
- Proof of relationship
- [Any additional documents if required]

Thank you for considering this application. We look forward to your positive response.

Sincerely,

[Your Signature]  
[Your Printed Name]