

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient Name]
[Office of Visa Services]
[U.S. Department of State]
[Address]
[City, State, Zip Code]

Subject: Inquiry Regarding Diversity Visa Lottery Application

Dear [Recipient Name],

I hope this letter finds you well. I am writing to inquire about my application for the Diversity Visa Lottery for the year [Year]. My details are as follows:

- Full Name: [Your Full Name]
- Date of Birth: [Your Date of Birth]
- Application Confirmation Number: [Your Confirmation Number]

I submitted my application on [Submission Date] and would like to request any updates regarding its status. Additionally, I would appreciate any information on the next steps should I be selected.

Thank you for your assistance. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]