[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Date]
U.S. Department of State
[Address of the appropriate consulate/embassy]
Subject: DV Lottery Acceptance Notification
Dear Sir/Madam,

I am writing to formally acknowledge the receipt of my Diversity Visa Lottery acceptance notification. My name is [Your Full Name], and my case number is [Your Case Number]. I am grateful for the opportunity to apply for a diversity visa and am excited about the possibility of immigrating to the United States.

As per the instructions provided in the acceptance notification, I will ensure that I prepare all necessary documents and complete the required medical examination. I am looking forward to attending my visa interview and following all procedural guidelines outlined in the DV program instructions.

Thank you for this opportunity. If you require any further information or clarification from my side, please feel free to contact me at [Your Phone Number] or [Your Email Address].

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]