

[Your Organization's Letterhead]

[Date]

[Recipient's Name]

[Recipient's Title]

[Recipient's Organization]

[Recipient's Address]

[City, State, Zip Code]

Subject: GVM Certification Approval

Dear [Recipient's Name],

We are pleased to inform you that your application for the GVM (Global Vendor Management) certification has been successfully approved. This certification is a recognition of your commitment to adhering to the high standards and practices required in vendor management.

Details of the Certification:

- Certification Number: [Certification Number]

- Effective Date: [Date]

- Expiry Date: [Expiration Date]

- Certification Scope: [Brief Description of Certification Scope]

Please ensure that you display the certification prominently in your organization to signify your achievement. We encourage you to maintain the standards required for ongoing compliance and look forward to your continued success.

If you have any questions, please do not hesitate to contact us at [Your Contact Information].

Congratulations once again!

Sincerely,

[Your Name]

[Your Title]

[Your Organization]

[Your Contact Information]

[Your Organization's Website]