

[Your Company Letterhead]

[Date]

[Recipient's Name]

[Recipient's Address]

[City, State, Zip Code]

Subject: GVM Certificate Issuance

Dear [Recipient's Name],

We are pleased to inform you that your request for a GVM (General Verification of Material) certificate has been processed successfully.

Please find the details of the certificate below:

**\*\*Certificate Number:\*\*** [Certificate Number]

**\*\*Date of Issue:\*\*** [Date of Issue]

**\*\*Valid Until:\*\*** [Expiration Date]

**\*\*Details of Verification:\*\***

- Material Type: [Material Type]

- Quantity: [Quantity]

- Supplier: [Supplier Name]

Please ensure that you keep this certificate in a safe place, as it serves as proof of compliance with our verification standards. Should you have any questions or require further assistance, feel free to contact us at [Contact Information].

Thank you for your cooperation.

Best Regards,

[Your Name]

[Your Position]

[Your Company Name]

[Your Company Address]

[Your Contact Information]