

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Globe Telecom

[Globe Telecom Address]
[City, State, Zip Code]

Subject: Letter of Authorization for Account Changes

To Whom It May Concern,

I, [Your Full Name], am writing to formally authorize [Authorized Person's Name] to make changes to my Globe Telecom account, associated with the phone number [Your Phone Number] and account number [Your Account Number].

The authorized person is permitted to perform the following changes on my behalf:

1. [Specify change #1]
2. [Specify change #2]
3. [Specify change #3]

I understand that by granting this authorization, [Authorized Person's Name] will have access to my account information and the authority to make the specified changes.

Please do not hesitate to contact me at [Your Phone Number] or [Your Email Address] should you require any further verification.

Thank you for your attention to this matter.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]

[Your Globe Telecom Account Number]