

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Globe Telecom

[Office Address]
[City, State, Zip Code]

Subject: Authorization Letter for Service Transfer

Dear Globe Telecom Customer Service,

I, [Your Name], with account number [Your Account Number], hereby authorize [Authorized Person's Name] to act on my behalf regarding the transfer of my Globe Telecom service.

This authorization includes all necessary actions required to complete the service transfer, including but not limited to, signing documents and providing information as needed.

Please feel free to contact me for any further verification or information regarding this matter.

Thank you for your assistance.

Sincerely,

[Your Signature (if sending a hard copy)]
[Your Printed Name]