

[Your Name]  
[Your Address]  
[City, State, ZIP Code]  
[Email Address]  
[Phone Number]  
[Date]

Globe Telecom, Inc.

[Branch Address]  
[City, State, ZIP Code]

Subject: Authorization Letter

To Whom It May Concern,

I, [Your Full Name], hereby authorize [Authorized Person's Full Name], whose identification number is [ID Number of Authorized Person], to act on my behalf in all manners relating to my account with Globe Telecom, including, but not limited to, [specific transactions or activities you are authorizing, e.g., bill inquiries, account changes, etc.].

This authorization is valid until [end date or "further notice"].

Thank you for your attention to this matter.

Sincerely,

[Your Signature]  
[Your Printed Name]  
[Your Globe Telecom Account Number]