

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Globe Telecom Customer Service

[Globe Office Address]
[City, State, Zip Code]

Subject: Authorization Letter

Dear Globe Telecom Customer Service,

I, [Your Name], am the account holder of mobile number [Your Mobile Number] under Globe Telecom. I am writing this letter to authorize [Authorized Person's Name] to act on my behalf regarding inquiries and transactions related to my mobile plan account.

Authorized Person's Details:

Name: [Authorized Person's Name]

Relationship: [Relationship to You]

Contact Number: [Authorized Person's Contact Number]

This authorization includes, but is not limited to, account inquiries, bill payments, plan changes, and any necessary updates.

Please allow [Authorized Person's Name] to access my account information and make necessary decisions in my absence.

Thank you for your cooperation.

Sincerely,

[Your Signature]

[Your Printed Name]