

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

Customer Service Department  
Globe Telecom

[Globe Telecom Address]  
[City, State, Zip Code]

Subject: Authorization Letter for Data Request

Dear Globe Telecom Customer Service,

I, [Your Name], with identification number [Your ID Number] and account number [Your Account Number], hereby authorize [Authorized Representative's Name], holding identification number [Representative's ID Number], to request and collect data related to my account on my behalf.

This authorization is valid from [Start Date] to [End Date].

Please extend your full support and assistance to [Authorized Representative's Name] as they represent me for this specific request.

Thank you for your attention to this matter.

Sincerely,

[Your Signature]  
[Your Printed Name]  
[Your Contact Information]