

[Your Name]  
[Your Address]  
[City, State, ZIP Code]  
[Email Address]  
[Phone Number]  
[Date]  
Globe Telecom  
[Globe Telecom Address]  
[City, State, ZIP Code]  
Subject: Authorization Letter  
To Whom It May Concern,  
I, [Your Full Name], hereby authorize [Representative's Full Name],  
holding ID number [ID Number], to act on my behalf in all matters related  
to my account with Globe Telecom, including but not limited to inquiries,  
modifications, and any necessary transactions.  
This authorization is effective from [Start Date] and will remain in  
effect until [End Date or "further notice"].  
Please allow [Representative's Full Name] to access my account  
information as necessary.  
Thank you for your assistance.  
Sincerely,  
[Signature (if sending a hard copy)]  
[Your Printed Name]  
[Your Globe Telecom Account Number]