

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Recipient's Name]  
[Organization Name]  
[Address]  
[City, State, Zip Code]

Dear [Recipient's Name],

I hope this letter finds you well. I am writing to formally register for the General Knowledge (GK) program offered by [Organization Name]. I am eager to expand my knowledge and understanding in various domains and believe that your program will provide me with the resources and guidance necessary to achieve my goals.

Please find my details below for your records:

- Full Name: [Your Full Name]
- Date of Birth: [Your Date of Birth]
- Address: [Your Address]
- Email: [Your Email Address]
- Phone Number: [Your Phone Number]

I am particularly interested in learning about [specific areas of interest related to GK], and I believe the expertise provided by your organization will greatly benefit my learning journey.

I would appreciate it if you could provide me with any relevant information regarding the registration process, course materials, and schedule. Additionally, if there are any fees associated with the program, please let me know how to proceed with the payment.

Thank you for your attention to this matter. I look forward to your prompt response and the opportunity to participate in this enriching program.

Sincerely,  
[Your Name]