

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Exam Authority's Name]  
[Institution/Organization Name]  
[Address]  
[City, State, Zip Code]

Dear [Exam Authority's Name],  
I am writing to register for the General Knowledge (GK) examination  
scheduled for [Date of Examination].

My details are as follows:

- Full Name: [Your Full Name]
- Date of Birth: [Your Date of Birth]
- Address: [Your Complete Address]
- Contact Number: [Your Phone Number]
- Email: [Your Email Address]

I have attached the required documents, including [list documents, e.g.,  
identification proof, payment receipt, etc.].

Thank you for considering my registration. I look forward to your  
confirmation.

Sincerely,

[Your Name]  
[Your Signature (if sending a hard copy)]