

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Date]
[Recipient Name]
[Recipient Title/Position]
[Organization/Institution Name]
[Organization Address]
[City, State, ZIP Code]

Dear [Recipient Name],

Subject: Participation in General Knowledge Examination

I hope this letter finds you well. I am writing to express my interest in participating in the upcoming General Knowledge Examination scheduled for [date of examination].

As a [brief description of your background, e.g., "student of history" or "enthusiast in current affairs"], I believe that this examination will provide a valuable opportunity to test my knowledge and further learn about various topics.

Please find attached the necessary registration details and any required documents as per the guidelines outlined in your earlier communication.

I look forward to your confirmation regarding my participation. Thank you for your attention to this matter.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]

[Your Contact Number]