

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Recipient's Title]
[Organization/Institution Name]
[Address]
[City, State, Zip Code]

Dear [Recipient's Name],

Subject: Inquiry About GK Exam Results

I hope this message finds you well. I am writing to inquire about the results of the General Knowledge examination held on [Date of Examination]. I have been eagerly awaiting the release of the results and would appreciate any update you can provide.

If the results have been published, kindly direct me to where I can access them. Additionally, if there are any details regarding re-evaluation or supplementary examinations, I would be grateful for that information as well.

Thank you for your assistance. I look forward to your prompt response.
Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]