

[Your Name]  
[Your Address]  
[City, State, ZIP Code]  
[Email Address]  
[Phone Number]  
[Date]

To,

The GST Officer,  
[GST Office Address]  
[City, State, ZIP Code]

Subject: Application for GST Registration as a Non-Resident Taxpayer

Dear Sir/Madam,

I, [Your Name], am writing to apply for Goods and Services Tax (GST) registration as a non-resident taxpayer. My details are as follows:

1. **\*\*Name of the Applicant\*\***: [Your Full Name or Company Name]
2. **\*\*Country of Residence\*\***: [Your Country]
3. **\*\*Permanent Account Number (PAN)\*\***: [Your PAN]
4. **\*\*Business Address\*\***: [Your Business Address in India, if applicable]
5. **\*\*Contact Number\*\***: [Your Contact Number]
6. **\*\*Email Address\*\***: [Your Email Address]

I intend to conduct business activities in India and require GST registration in compliance with the GST laws applicable to non-resident taxable persons. Attached herewith are the necessary documents to support my application, including [list of documents, e.g., proof of identity, address proof, etc.].

I kindly request you to process my application and grant GST registration at your earliest convenience.

Thank you for your attention to this matter.

Yours sincerely,

[Your Signature (if sending a hard copy)]  
[Your Name]  
[Your Designation (if applicable)]  
[Company Name (if applicable)]