

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Recipient's Address]
[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. My name is [Your Name], and I am a professional writer with experience in [mention relevant writing experience or fields]. I am reaching out to inquire about the possibility of collaborating on a ghostwriting project with you.

I have always been passionate about [briefly mention the subject/genre you are interested in], and I believe that your unique voice and ideas could lead to an engaging and impactful [book, article, etc.]. My goal is to help you articulate your vision while ensuring that the final product reflects your style and intentions.

If you are open to discussing this further, I would love the opportunity to connect and explore how we can work together. Please let me know your availability for a conversation.

Thank you for considering my inquiry. I look forward to hearing from you soon.

Best regards,

[Your Name]