

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Client's Name]
[Client's Address]
[City, State, Zip Code]

Dear [Client's Name],

I hope this letter finds you well. I am writing to propose my services as a ghostwriter for [specific project or topic] that aligns with your vision and goals.

****Project Overview****

[Provide a brief overview of the project, including the main themes, target audience, and intended outcomes.]

****Writing Experience****

[Highlight your relevant writing experience, skills, and any past ghostwriting projects. Mention notable publications or authors you have worked with, if applicable.]

****Proposed Approach****

[Explain your methodology for working on the project. Detail the stages of the writing process, collaboration style, and how you plan to incorporate the client's voice and ideas.]

****Timeline****

[Provide a proposed timeline for the project, including key milestones and deadlines.]

****Budget****

[Outline the estimated budget for the project, including payment terms and any additional costs.]

****Next Steps****

I would love the opportunity to discuss this proposal further and address any questions you may have. Please let me know a convenient time for you to connect.

Thank you for considering my proposal. I look forward to the possibility of collaborating with you.

Sincerely,

[Your Name]
[Your Title (if applicable)]
[Your Website or Portfolio (if applicable)]