

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Client's Name]  
[Client's Company Name]  
[Client's Address]  
[City, State, Zip Code]

Dear [Client's Name],

I hope this letter finds you well. I am writing to express my enthusiasm for the opportunity to collaborate with you as your ghostwriter. With a strong background in [specific industry or topic], I am confident in my ability to articulate your vision and business goals effectively.

My approach involves a comprehensive understanding of your unique voice, style, and objectives. I will ensure that each piece of content reflects your expertise and resonates with your target audience. Whether it's [type of content, e.g., articles, speeches, books], I am committed to delivering high-quality work that meets your expectations.

I look forward to discussing your project in more detail and exploring how we can work together to achieve your goals. Please let me know your availability for a call or meeting.

Thank you for considering my services. I am excited about the potential of our partnership.

Warm regards,

[Your Name]  
[Your Job Title]  
[Your Company Name, if applicable]