

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Client's Name]
[Client's Address]
[City, State, Zip Code]

Dear [Client's Name],

I am writing to express my intent to collaborate with you on your upcoming ghostwriting project, "[Project Title]." I am excited about the opportunity to bring your vision to life through engaging and impactful writing.

****Project Overview:****

In this section, summarize the project details, including the concept, genre, target audience, and any specific themes you wish to explore.

****Objectives:****

Outline the main goals of the project, including what you hope to achieve through the completed work.

****Timeline:****

Propose a timeline for the project, including key milestones and deadlines.

****Compensation:****

Discuss your fee structure and payment terms, ensuring clarity on how and when compensation will be provided.

****Confidentiality:****

Reiterate your commitment to confidentiality, ensuring that all discussions and materials shared will remain private.

I look forward to the possibility of working together to create something truly remarkable. Please feel free to reach out if you have any questions or require further information.

Thank you for considering my proposal.

Sincerely,
[Your Name]