

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Ghostwriter's Name]
[Ghostwriter's Address]
[City, State, Zip Code]

Dear [Ghostwriter's Name],

I hope this letter finds you well. My name is [Your Name], and I am seeking a talented ghostwriter to assist me with [briefly describe the project, e.g., a memoir, novel, or article series].

I have been following your work and am impressed by your ability to [mention a specific quality or project of the ghostwriter that you admire]. I believe your expertise aligns perfectly with my vision for this project.

I would appreciate the opportunity to discuss this project further, including your availability, rates, and working process. If you are interested, please let me know a convenient time for us to connect. Thank you for considering my inquiry. I look forward to hearing from you soon.

Best regards,
[Your Name]