

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Consulate General of Ghana

[Consulate Address]
[City, State, Zip Code]

Dear Consular Officer,

Subject: Letter of Explanation for Visa Application

I am writing to provide a letter of explanation in support of my visa application for travel to Ghana.

I plan to visit Ghana from [start date] to [end date] for [briefly describe purpose: tourism, business, family visit, etc.]. During my stay, I intend to [provide details about your itinerary, accommodation, and any other relevant information].

I have included all required documents with my application, including [list any documents you've included such as passport copy, travel itinerary, proof of accommodation, etc.].

I appreciate your consideration of my application and look forward to the opportunity to visit Ghana.

Thank you for your time.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]