

[Your Name]  
[Your Address]  
[City, State, ZIP Code]  
[Email Address]  
[Phone Number]

[Date]  
[Recipient's Name]  
[Title]  
[Department of Immigration]  
[Office Address]  
[City, State, ZIP Code]

Subject: Immigration Compliance Letter

Dear [Recipient's Name],

I am writing to confirm my compliance with the immigration regulations as per the requirements set forth by the Government of Ghana.

My details are as follows:

- Full Name: [Your Full Name]
- Nationality: [Your Nationality]
- Passport Number: [Your Passport Number]
- Visa Type: [Type of Visa]
- Visa Expiry Date: [Visa Expiry Date]

I have adhered to all the stipulations associated with my visa and have maintained lawful residence within Ghana. I am fully aware of my responsibilities as a visa holder and have ensured that I comply with all local laws and regulations.

If any further information or documentation is required to assist with my compliance verification, please do not hesitate to contact me.

Thank you for your attention to this matter.

Sincerely,

[Your Signature (if sending a hard copy)]  
[Your Printed Name]