

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Embassy/Consulate Name]
[Embassy/Consulate Address]
[City, State, Zip Code]

Subject: Letter of Intent for Visa Application to Ghana

Dear [Consul General/Embassy Officer's Name],

I am writing to express my intention to apply for a visa to Ghana. My planned travel is from [start date] to [end date] for the purpose of [state reason: tourism, business, study, etc.].

During my stay, I aim to [briefly outline your plans and activities while in Ghana]. I have arranged accommodations at [name of hotel or host] and will be visiting several key locations including [list prominent places or events].

I am fully committed to adhering to all regulations set forth by the Ghanaian government and will ensure that I respect the laws and customs of your country.

Thank you for considering my application. I look forward to the opportunity to visit Ghana and immerse myself in its rich culture.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]