

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Date]

[Recipient's Name]
[Recipient's Address]
[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. I wanted to reach out to you to address our recent communication, or lack thereof.

I appreciate the time we spent together and getting to know each other. However, after some reflection, I've come to realize that I don't feel a strong connection that would warrant pursuing things further. I believe it's important to be honest about my feelings, and I value the respect we owe each other in this process.

Thank you for your understanding, and I wish you all the best in your search for the right connection.

Take care,
[Your Name]