

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Recipient's Name]  
[Company's Name]  
[Company's Address]  
[City, State, Zip Code]  
Dear [Recipient's Name],

I hope this letter finds you well. I am writing to express my interest in working abroad and to inquire about potential opportunities within your esteemed organization.

[Briefly introduce yourself and your current position. Mention your skills and qualifications relevant to working abroad.]

I am particularly interested in [specific role/department] and believe that my experience in [mention relevant experiences or skills] would make me a valuable asset to your team.

I would appreciate the opportunity to discuss any available positions and how I can contribute to your organization while also gaining valuable international experience.

Thank you for considering my request. I look forward to the possibility of working together.

Sincerely,  
[Your Name]