

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Bank Name]  
[Branch Address]  
[City, State, Zip Code]

Subject: Request for No Objection Certificate (NOC)

Dear [Bank Manager's Name],

I hope this letter finds you well. I am writing to formally request a No Objection Certificate (NOC) regarding my account [Account Number] held at your bank.

I have completed all necessary payments and transactions associated with this account, and I require the NOC for [state the purpose, e.g., loan application, account closure, etc.].

Kindly process my request at your earliest convenience. Should you need any further information or documentation, please do not hesitate to contact me.

Thank you for your attention to this matter.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]