```
[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]
[Bank Name]
[Branch Address]
[City, State, ZIP Code]
Subject: Request for No Objection Certificate (NOC)
Dear [Bank Manager's Name],
I hope this letter finds you well.
I am writing to formally request a No Objection Certificate (NOC)
regarding my account with your bank. The details of my account are as
follows:
- Account Holder Name: [Your Name]
- Account Number: [Your Account Number]
- Type of Account: [Savings/Current/Other]
I require the NOC for [reason for requesting NOC, e.g., loan application,
visa processing, etc.]. I would appreciate your prompt assistance in this
matter.
Thank you for your attention to this request.
Yours sincerely,
[Your Signature (if sending a hard copy)]
[Your Printed Name]
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