

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Bank Name]  
[Bank Address]  
[City, State, Zip Code]

Subject: Request for No Objection Certificate (NOC)

Dear [Bank Manager's Name],

I am writing to request a No Objection Certificate (NOC) regarding my bank account with your institution. My account details are as follows:

- Account Holder Name: [Your Name]
- Account Number: [Your Account Number]
- Type of Account: [Savings/Current/etc.]

I require the NOC for [state the purpose, e.g., visa application, loan application, etc.]. I would appreciate your prompt assistance in issuing this certificate.

Thank you for your attention to this matter.

Sincerely,

[Your Signature (if sending a hard copy)]  
[Your Printed Name]