

[Your Name]
[Your Address]
[City, State, Zip Code]
[Your Email Address]
[Your Phone Number]
[Date]
[Hiring Manager's Name]
[Company Name]
[Company Address]
[City, State, Zip Code]

Dear [Hiring Manager's Name],
I am writing to express my interest in the [specific position title] at [Company Name] as advertised on [where you found the job listing]. With my extensive background in healthcare and my passion for providing exceptional patient care, I believe I am well-prepared to contribute positively to your team.

In my previous role at [Former Employer/Organization], I successfully [briefly describe a relevant experience, accomplishment, or responsibility related to the position]. This experience strengthened my skills in [relevant skills related to the job] and underscored the importance of [relevant healthcare theme, such as empathy, teamwork, patient-centered care, etc.].

I hold a [Your Degree/Certification] in [Field of Study] from [Your University/Institution] and am committed to staying abreast of the latest advancements in healthcare. I am particularly drawn to [Company Name] because of [specific reason related to the organization or its values/practice areas].

I am excited about the opportunity to bring my unique qualifications to [Company Name]. I am confident that my skills and dedication will make a significant contribution to your team and the patients we serve.

Thank you for considering my application. I look forward to the possibility of discussing how my background, skills, and enthusiasms align with the goals of [Company Name].

Sincerely,
[Your Name]