

[Your Company Letterhead]

[Date]

[Recipient's Name]

[Recipient's Address]

[City, State, Zip Code]

Subject: Notice of Third-Party Data Sharing

Dear [Recipient's Name],

We are committed to protecting your personal data under the General Data Protection Regulation (GDPR). This letter is to inform you that we may share your personal data with third-party partners in accordance with our privacy policy and applicable data protection laws.

****Purpose of Data Sharing:****

[Describe the purpose for sharing data, e.g., for service delivery, marketing, analytics.]

****Third Parties Involved:****

[List the categories of third parties, e.g., service providers, analytics companies.]

****Data Shared:****

[Specify the types of data shared, e.g., name, email address, purchasing history.]

****Your Rights:****

You have the right to request access to your data, request rectification or erasure, and lodge a complaint with a supervisory authority.

For any inquiries regarding this data sharing, please contact us at [Contact Information].

Thank you for your understanding.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]

[Contact Information]