

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Recipient's Name]  
[Recipient's Title]  
[School/Organization Name]  
[School/Organization Address]  
[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to wholeheartedly recommend [Student's Name] for the GCSE scholarship at [School/Organization Name]. As [his/her/their] [your relationship to the student, e.g., teacher, counselor, mentor] for [duration], I have had the pleasure of watching [him/her/them] grow academically and personally.

[Paragraph 1: Highlight the student's academic achievements, strengths, and potential.]

[Paragraph 2: Discuss the student's character, leadership qualities, and contributions to the school/community.]

[Paragraph 3: Provide personal anecdotes or specific examples that illustrate the student's capabilities and readiness for the scholarship.]

In conclusion, I believe that [Student's Name] would be a deserving recipient of this scholarship. [He/She/They] is not only an outstanding student but also a remarkable individual who is committed to [his/her/their] education and future.

Thank you for considering this application. I am confident that [Student's Name] will make the most of this opportunity.

Sincerely,

[Your Name]  
[Your Title/Position]  
[Your Institution]