

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Date]
[Teacher's Name]
[School's Name]
[School's Address]
[City, State, Zip Code]

Dear [Teacher's Name],

I hope this letter finds you well. I am writing to express my interest in applying for the GCSE scholarship and would be grateful if you could provide a letter of recommendation to support my application.

[In this paragraph, briefly explain your academic achievements, interests, and aspirations. Mention why you are applying for the scholarship and how it will help you achieve your goals.]

I believe that your insight into my capabilities and accomplishments would make your recommendation invaluable. If you require any additional information or would like to discuss this further, please feel free to contact me.

Thank you for considering my request. I appreciate your support.

Sincerely,

[Your Name]
[Your Contact Information]