

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Scholarship Committee's Name]  
[School/Organization Name]  
[Address]  
[City, State, Zip Code]

Dear [Scholarship Committee's Name/Recipient's Name],  
I hope this letter finds you well. I am writing to formally appeal the decision regarding my scholarship application for the GCSE program for the academic year [Year]. I would like to express my sincere gratitude for considering my application and for the opportunity to present my case for reconsideration.

[Begin with a brief background about yourself, including your academic achievements, goals, and reasons for applying for the scholarship.]  
I understand that the scholarship funds are limited and that many deserving candidates apply each year. However, I would like to highlight [specific reasons or circumstances that may strengthen your appeal, such as financial hardship, extenuating circumstances, or additional achievements since your initial application].

I have a strong commitment to my education and [mention any relevant extracurricular activities, volunteer work, or personal qualities that support your case]. I believe that receiving this scholarship would significantly impact my ability to pursue my academic goals and contribute positively to the school community.

Thank you for considering my appeal. I appreciate your time and understanding, and I would be grateful for any opportunity to discuss my situation further. Please feel free to contact me at [your phone number] or [your email address].

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]