

[Your Name]
[Your Position]
[Your School/Organization]
[School Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient Name]
[Recipient Position]
[Recipient School/Organization]
[Recipient Address]
[City, State, Zip Code]

Dear [Recipient Name],

I am writing to recommend [Student's Name] for [specific course or opportunity] as part of their GCSE studies. I have had the pleasure of teaching [Student's Name] in [subject/class] for [duration], and I can confidently state that they are an exceptional student.

Throughout their time in my class, [Student's Name] has demonstrated [specific qualities, skills, or achievements, e.g., a strong work ethic, enthusiasm for learning, leadership abilities]. Their ability to [specific examples of academic or extracurricular achievements] showcases their dedication and passion for [subject/area].

I believe that [Student's Name] will excel in [specific course or opportunity] due to their [specific reasons, e.g., analytical thinking, creativity, perseverance]. I am certain that they will contribute positively and gain significantly from this experience.

In conclusion, I highly recommend [Student's Name] for [specific opportunity]. Please feel free to contact me at [your phone number] or [your email] if you require any further information.

Sincerely,

[Your Name]
[Your Position]