

[Your Address]  
[City, Postcode]  
[Date]

Dear [Friend's Name],

I hope this letter finds you well! I've been thinking about our last get-together and how much fun we had. It feels like ages since we've had a proper catch-up!

I wanted to tell you about [a recent event, trip, or experience]. It was absolutely amazing because [share some details about the experience]. I think you would have really enjoyed it, especially [mention something specific that relates to your friend's interests].

Also, how are things going with you? I remember you mentioned [something your friend was working on or interested in]. I'd love to hear how that's turned out. We should definitely plan to meet up soon and share our stories over coffee!

Take care and write back when you can.

Best,

[Your Name]