

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Teacher's Name]  
[School's Name]  
[School's Address]  
[City, State, Zip Code]

Dear [Teacher's Name],

I hope this letter finds you well. I am writing to request your support in recommending me for my GCSE applications. As you know, I have thoroughly enjoyed [subject/course] during my time in your class, and I have gained valuable skills and knowledge that I believe will assist me in my future studies.

I am particularly proud of [mention any specific achievements or projects], and I believe that your insight into my academic abilities and work ethic would provide the admissions committee with a comprehensive understanding of my capabilities.

If you agree, I would be happy to meet with you to discuss this further or provide any additional information you might need. I understand your time is valuable, and I sincerely appreciate your consideration of my request.

Thank you very much for your support.

Warm regards,

[Your Name]  
[Your Year/Class]