

[Your Name]  
[Your Address]  
[City, Postcode]  
[Email Address]  
[Phone Number]  
[Date]  
[Recipient Name]  
[School/Organization Name]  
[School Address]  
[City, Postcode]

Dear [Recipient Name],

I am writing to express my interest in applying for the summer school program at [School/Organization Name]. I am currently a [Your Year] student at [Your School Name] and I am eager to enhance my learning and prepare for my upcoming GCSE exams.

I have a keen interest in [Subject/Subjects], and I believe that participating in your summer program will provide me with valuable resources and support. I am particularly drawn to [specific aspect of the program], which aligns perfectly with my goals.

I am a dedicated and passionate student, always striving to achieve high standards in my academic work. I am confident that the skills and knowledge I will gain from this program will significantly benefit my studies and future endeavors.

Thank you for considering my application. I look forward to the opportunity to be a part of this enriching experience at [School/Organization Name].

Yours sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]